



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD MINUTES
OF THE REGULAR MEETING**

TUESDAY, FEBRUARY 16, 2016

Board members met at 4:00 p.m. for a tour conducted by Biology Professor Michael Golden of the Grossmont College nature reserve that serves as an outdoor learning lab for students in Science classes.

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:01 p.m. in the Grossmont College Griffin Gate, Room 60-180 at 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Barr, Garrett, Hiel, Justeson, Rosinski; and Student Trustees Esparza and Navarrete

Members Absent: None

Others Present: Chancellor Miles, Vice Chancellor Corcoran, Presidents Abu-Ghazaleh and Barnes, District and college administrators, members of the faculty, staff, students, District legal counsel Timothy K. Garfield, and interested citizens.

Call to Order

Board President Garrett called the meeting to order at 5:01 p.m.

Public Presentations

There were no public presentations prior to closed session.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:01 p.m., and the Board met in closed session until approximately 6:13 p.m., in the Associated Students Board Room pursuant to Government Code Section 54956.9 to confer with legal counsel concerning exposure to seven cases of potential litigation; pursuant to Government Code Section 54957 to consider the Chancellor's performance evaluation; and Section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:30 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced that in closed session, with a vote of 5-0, the Board ratified the American Federation of Teachers Guild (AFT) grievance settlement agreement; and with a vote of 5-0, approved the Separation Agreement and Mutual Release for District employee identified as 0352913.

Public Presentations

Grossmont College student Dan Levy presented concerns about academic integrity.

Changes to Docket of Business

Chancellor Miles announced there were no revisions made to the docket.

Approval of Minutes

On motion of members Barr/Hiel, with a unanimous vote of 5-0, the Board approved the January 19, 2016, regular, meeting minutes as presented.

Call to Order

Public Presentation

None

Closed Session

Open Session

**Closed Session
Announcements**

Public Presentation

Changes to Docket

None

Minutes

1/19/16, reg, min.
approved

Reports of Governing Board Members

Trustee Rosinski, and Student Trustees Esparza and Navarrete, attended the Community College League of California (CCLC) Legislative Conference in Sacramento as part of the District delegation. Also, as part of the San Diego Imperial Counties Community College Association (SDICCCA) delegation, they met with our elected officials representing the region to urge support for the Cal Grants, support of the governor's budget, and funding to implement the Strong Workforce Task Force recommendations.

Trustees Garrett, Justeson and Student Trustees Esparza and Navarrete, attended the Association of Community College Trustees (ACCT) Legislative Summit in Washington, D.C., as part of the District delegation and met with our federal legislators to discuss community college issues, including the Pell Grant and America's College Promise Act.

Trustee Rosinski reported that she participated with Chancellor Miles on a panel discussion on Board/CEO Relations at the CCLC Effective Trustees Workshop in Sacramento. She also reported the District is a finalist for an American Association of Community Colleges (AACC) *Award of Excellence* for our campus preparedness and safety efforts. She also reported that Board members attended the SDICCCA Annual Trustees Dinner hosted by Imperial Valley College.

Trustee Hiel enjoyed the Cuyamaca College Pow Wow, and stated the East County Education Alliance has resulted in closer ties with the Sycuan Band of the Kumeyaay Nation.

Trustee Justeson reported that while in Washington, D.C., she enjoyed a visit to the Marine Barracks where Student Trustee Navarrete was stationed while participating as a member of the prestigious Marine Silent Drill Platoon.

Trustee Barr reported on the February 5 Annual Board Workshop that included discussion on the Board's comprehensive evaluation process that included self-evaluations, as well as internal and external feedback. They also reviewed Board goals and ways to improve.

Cuyamaca College Student Trustee Esparza reported on campus events and activities and announced the appointments of five new student senators and a new treasurer.

Adoption of Consent Calendar

On the motion of members Rosinski/Barr, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Operations

Board Policies Update—Reviewed and adopted revisions to board policy BP 3555 Alcoholic Beverages, and BP 6800 Safety, as recommended by the Chancellor. Refer to item 201 attached to the docket and made a part of these minutes.

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Refer to item 301 attached to the docket and made a part of these minutes.

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Refer to item 302 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving the purchase orders and warrants issued during the month of January 2016, and granted authority to execute appropriate documents. Refer to item 303 attached to the docket and made a part of these minutes.

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Refer to item 304 attached to the docket and made a part of these minutes.

Donations—Ratified the action of the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. Refer to item 305 attached to the docket and made a part of these minutes.

Rpts of Trustees

Trustee Advocacy

Rosinski

Hiel

Justeson

Barr

Esparza

Adoption of Consent Calendar

Operations

Board Policies Update

Budget and Finance

Budget Status and Requested Changes

Budget Revisions

Purchase Orders and Warrants

Ratification of Signatures on Agreements

Donations

Out-of-State Travel to Nevada—Granted authority to the Chancellor to authorize Chris Hill and Scott Therkalsen, Earth science instructors, Krissy Lovering, Earth science lab technician, and twenty-two students from Grossmont College to travel into Nevada on their way to northern California for the period July 23-30, 2016, for an earth science field course. Refer to item 306 attached to the docket and made a part of these minutes.

Out-of-State Travel to Nevada

Resolution 16-011 Authorizing Establishment of Exclusive Benefit Trust—Adopted Resolution 16-011 authorizing the establishment of an exclusive Benefit Trust for retiree health and welfare benefits, as recommended by the Chancellor. Refer to item 307 attached to the docket and made a part of these minutes.

Resolution 16-011
Establishment of
Exclusive Benefit
Trust

Public Works Projects

Public Works

Cuyamaca College Weight Training Classroom; Notice of Completion and Release of Retention—Granted authority to the Chancellor to a) File a Notice of Completion for Bid B15.009, with Choctaw Construction Company, Inc.; and b) Release retention as allowed in the contract documents. Refer to item 401 attached to the docket and made a part of these minutes.

CC Weight Training
Classroom; Notice of
Completion and
Release of Retention

Cuyamaca College Parking Lot/Roadway Repairs; Notice of Completion and Release of Retention—Granted authority to the Chancellor to a) File a Notice of Completion for Bid B15.015, with Portillo Concrete, Inc., and b) Release retention as allowed in the contract documents. Refer to item 402 attached to the docket and made a part of these minutes.

CC Parking
Lot/Roadway Repairs;
Notice of Completion
& Release of Retention

Grossmont College 12kV Main Service Replacement; Permission to Award—Granted authority to the Chancellor to (a) Award Bid B16.011 Grossmont College 12kV Main Service Replacement to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Refer to item 403 attached to the docket and made a part of these minutes.

GC 12kV Main
Service Replacement;
Permission to Award

Districtwide Energy Conservation Measures Year 3; Permission to Award—Granted authority to the Chancellor to (a) Award Bid B16.010 Districtwide Energy Conservation Measures Year 3 to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Refer to item 404 attached to the docket and made a part of these minutes.

Districtwide Energy
Conservation
Measures Year 3;
Permission to Award

Personnel

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of January 19, 2016, through February 15, 2016. Refer to item 501 attached to the docket and made a part of these minutes.

Personnel Actions

Sabbatical Projects 2016-2017—Ratified the Sabbatical Leave Committee selection of ten sabbatical projects for the academic year 2016-2017 for Grossmont College and Cuyamaca College academic faculty members Todd Myers, Karl Sherlock, Tina Perez, Shirley Pereira, Bonnie Yoshida-Levine, Carlos Contreras, Lindy Brazil, Michelle Garcia, Patricia Santana, and Don Schultz, as presented by the Chancellor. Refer to item 502 attached to the docket and made a part of these minutes.

Sabbatical Projects
2016-2017

Information

Information

District Quarterly Financial Reports—Considered the Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending December 31, 2015; b) Quarterly Report on Trust Fund Balances as of December 31, 2015; and c) Schedule of Investments Report as of December 31, 2015, as presented by the Chancellor. Refer to item 652 attached to the docket and made a part of these minutes.

District Quarterly
Financial Reports

Employment of Tenure Track Faculty for 2016-2017—Considered employment of tenure-track faculty, as recommended by the Chancellor. Refer to item 654 attached to the docket and made a part of these minutes.

Employment of
Tenure Track Faculty
for 2016-2017

Administrative Procedures Update—Reviewed revisions to administrative procedures AP 3555 Alcoholic Beverages, and AP 6800 Safety. Refer to item 655 attached to the docket and made a part of these minutes.

Items Pulled

Districtwide Purchase and Installation of Furniture; Ratification of Award *pulled by Trustee Barr* to obtain information on the five bidders, four of which were “no bid.” President Abu-Ghazaleh explained that four of the bidders declined to bid. Following discussion, on motion of members Barr/Hiel, with a unanimous vote of 5-0, the item was ratified. Refer to item 351 attached to the docket and made a part of these minutes.

Facilities Construction Update—Semi-Annual Facilities Construction Update *pulled by Board President Garrett* for a report. Refer to item 651 attached to the docket and made a part of these minutes.

Proposition R and Proposition V Citizens’ Bond Oversight Committee Annual Report— *pulled by Board President Garrett* for a report. Refer to item 653 attached to the docket and made a part of these minutes.

Report of the Chancellor

Gafcon Project Manager Penny McGrew presented the semi-annual facilities bond program update on the following projects:

- Districtwide: Energy Conservation Measures for years 2, 3, and 4
- Grossmont College
 - Arts & Communication Complex, Phase 1
 - Science, Math & Career Tech Complex
 - Main Chiller Addition
 - 12Kv Main Service Replacement
- Cuyamaca College
 - Parking Lot/Roadway Repairs, Phase 2
 - Electrical Panel and Track Enhancement, Phase 1
 - Ornamental Horticulture Complex
 - Exercise Science Building D Renovation

Citizens’ Bond Oversight Committee (CBOC) Chair Gwen Miller presented the annual CBOC report, highlighting the following items:

- 13 straight years of spotless audits
- Oversight is provided for bond spending
- Informing the public and being transparent
- Information is available on the website
- Attention to be given to the Project Labor Agreement impact on *Proposition V* cost and expense

Miles reported State Chancellor Brice Harris visited Grossmont College for one of his final Chancellor’s Circle programs prior to his retirement in April; the SDICCCA Annual Trustees Dinner hosted by Imperial Valley College; and the Spring Scholarship Breakfast event will combine scholarship awards for Grossmont and Cuyamaca Colleges students. She also stated the new website is up and running for the March 11 AlumniFest.

The Presidents’ and District Services Reports were distributed to the Governing Board.

Staff Communication

Cuyamaca College Academic Senate President Alicia Munoz and Cuyamaca College Classified Senate President Ariane Ahmadian presented comments or reports.

Administrative
Procedures Update

Items Pulled

Districtwide Purchase
and Installation of
Furniture; Ratification
of Award, ratified

Facilities Construction
Update

Prop R & Prop V
CBOC Annual Report

Chancellor’s Report

Semi-Annual Facilities
Update, McGrew

CBOC Annual
Update, Miller

Miles

Pres Rpts

Staff Reports

Adjournment

Board President Garrett adjourned the meeting at 7:26 p.m.

Adjournment

Respectfully submitted,

**Approved by the Governing Board
March 16, 2016**

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Bill Garrett
Board President

Jennifer Danks
Recording Secretary